



Berkeley County Roundhouse Authority

Regular Board Meeting Agenda

January 12th, 2021 – 6 PM

300 Foxcroft Ave. #201 - Martinsburg, WV 25401

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Introduction of Guests/Special Presentations (if any)
5. Treasurer's Report (Discussion)
6. Chair's Report - (Budget Request Review)
7. Old Business
 - a) Discuss, and take action if necessary, to advertise capital improvement projects for Bridge & Machine Shop, including HVAC, Using Alpha .
 - b) Vote to approve window cost to replace and or repair 7 windows.
8. New Business
 - a) Discuss Berkeley County Home show dates and vote to approve rental
 - b) Vote to remove Doug Long from the Board
 - c) Discuss whether we should apply for SHIPO Grant letter of Intent Due Feb. 1st
 - d) Discuss travel to Charleston to meet w/ SHIPO and State Arts Curator
9. Reports of Directors & Roundhouse Foundation
 - a) Buildings & Grounds
 - b) Events & Visitor Services
 - c) Marketing & Tours
 - d) Artifacts & Historical Research
 - e) Roundhouse Foundation
10. Executive Session (real estate, legal or financial purposes If needed)
11. Adjournment