



BERKELEY COUNTY COMMISSION AGENDA

**400 WEST STEPHEN STREET, SUITE 205
THURSDAY, FEBRUARY 6, 2025, 9:30 A.M.**

9:30

Call to Order

Items from the Public

Approval of Agenda

Consent Agenda

1. Purchase Order
2. Internal Budget Revisions
3. Changes in Status
4. Approval of Minutes
5. Cancelled Check Request – County Clerk’s Finance Office
6. Bond Reduction South Brook Section 1, Phase 1 (Final)
BCP File #2202-063 tied to BCP File #2107-246 &
2105-176, Bond #0798308 – Engineering Department

Correction of Assessments Log, Apportionment of Assessment
Applications, Deconsolidation Applications and Consolidation of
Properties Applications – Assessor’s Office

Board Meeting Reports
Board and Commission Vacancies
Honorary County Commissioner

10:00 Will Lorensen, Fiduciary Supervisor
Estate Accounts – Month of February
Estate Accounts to be Scheduled



BERKELEY COUNTY COMMISSION AGENDA

10:10 Elaine Bartoldson, Executive Director
Eastern Panhandle Transit Authority
FY2025-26 Budget Presentation

10:25 BREAK

10:40 Nic Diehl, Executive Director, Eastern WV Regional Airport Authority
FY2025-26 Budget Presentation

10:55 Amy Orndoff, Executive Director, Berkeley Senior Services
FY2025-26 Budget Presentation

Items from the Public

Possible Executive Session for County Commission Personnel, Real
Estate Acquisition, Legal Matters and Economic Development

BREAK

**2:05 Board of Review and Equalization Larry Hess, Assessor,
Review and Equalization – Session # 3**

2:10 Stacie Rohn, CEO, Boys & Girls Club of the Eastern Panhandle
FY2025-26 Budget Presentation

2:25 Board of Review & Equalization Applicant

2:40 Mark Jordan, Executive Director, Martinsburg-Berkeley County CVB
FY2025-26 Budget Presentation

2:55 Beverly Van Metre, CCAP Loaves & Fishes
FY2025-26 Budget Presentation



BERKELEY COUNTY COMMISSION AGENDA

3:10 Susan Snowden, President, Mountain State Apple Harvest Festival, Inc.
FY2025-26 Budget Presentation

3:25 Tim Czaja, Community Corrections Director
FY2025-26 Budget Presentation

3:40 Board of Review & Equalization Applicant

RECESS

The Berkeley County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission.