

# BERKELEY COUNTY COMMISSION AGENDA

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**400 WEST STEPHEN STREET, SUITE 205  
THURSDAY, FEBRUARY 13, 2025, 9:30 A.M.**

9:30

Call to Order

Items from the Public

Approval of Agenda

Consent Agenda

1. Purchase Order
2. Internal Budget Revisions
3. Changes in Status
4. Approval of Minutes
5. Bond Reduction – South Brook Section 1, Grading,  
BCP File #2112-439 tied to BCP #2105-176 & 2105-0301  
Bond #0798292 – Engineering Department
6. Bond Release – Dollar General Bunker Hill, Grading,  
BCP File #2011-300 tied to BCP #013-19 & R00585-20  
Bond #4432380 – Engineering Department
7. Bond Reduction – South Brook Section 2, Phase 1 (Final)  
BCP File #2407-201 tied to BCP File #2405-113, #2304-  
138, #2407-204 & 2205-136, Bond #00832506  
Engineering Department
8. Bond Reduction – South Brook Section 2, Phase 2, BCP  
File #2407-202 tied to BCP File #2410-328, #2306-210,  
#2407-204 & 22005-136, Bond #00832508 – Engineering  
Department

# BERKELEY COUNTY COMMISSION

## AGENDA

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9. Bond Reduction – South Brook Section 2, Phase 1 (Final)  
BCP File #2407-201 tied to BCP File #2405-113,  
#2304-138, #2407-204 & 2205-136, Bond #00832506  
Engineering Department
10. Bond Reduction Springdale Farms Phase 4 Lots 102-127 &  
233-244 (Final) BCP File #2304-134 tied to BCP File  
#2304-135, #2102-040 & #65-04, Bond #01724556  
Engineering Department
11. Bond Reduction Overlook at Riverside PUD Phase 6 Lots  
53-64, 158-168 & 214-221 (Final) BCP #2412-395 tied to  
BCP File #2501-011, #2308-260 & 2012-357, Bond  
#AL104113 – Engineering Department
12. Bond Reduction Overlook at Riverside PUD Phase 7, Lots  
78-112, 244-251 & 289-305 (Final) BCP File #2412-396  
tied to BCP File #2501-012, #2405-124 & #2012-357  
Bond #AL104436 – Engineering Department
13. Acceptance of FY26 Records Management & Preservation  
Board (RMBP) Grant

Correction of Assessments Log, Apportionment of Assessment  
Applications, Deconsolidation Applications and Consolidation of  
Properties Applications – Assessor's Office

Board Meeting Reports  
Board and Commission Vacancies  
Honorary County Commissioner

9:55 Bid Opening – RFQ Architectural Engineering Services  
Public Safety Complex

# BERKELEY COUNTY COMMISSION AGENDA

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10:00 Will Lorensen, Fiduciary Supervisor  
Estate Hearing – Estate of James Sherard Swinson

10:10 Will Lorensen, Fiduciary Supervisor  
Estate Hearing – Estate of Peggy Ann Humphries

10:15 Chad Winebrenner, Deputy County Administrator  
Cost Sharing Agreement for Paid Firefighters  
Hiring Approval for 2025 Firefighter Recruit Academy  
Bonnie Bus & Lucas Truck Parking Lot Use Approval

10:30 BREAK

10:45 Public Hearing FY2025 Home Investment Partnership Program

10:55 Cory Roman, CDBG & Home Administrator, City of Martinsburg  
Resolution FY2025 Home Consortium

11:10 Joseph Kinser, Prosecuting Attorney  
FY2025-26 Budget Presentation

Items from the Public

Possible Executive Session for County Commission Personnel, Real  
Estate Acquisition, Legal Matters and Economic Development

BREAK

# BERKELEY COUNTY COMMISSION AGENDA

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- 2:00 **Board of Review and Equalization Larry Hat 2ess, Assessor,  
Review and Equalization – Session # 5**
- 2:10 Jennifer Swisher, Director of Emergency Communications  
FY2025-26 Budget Presentation
- 2:25 The Honorable Shelly Schoppert, Circuit Clerk  
FY2025-26 Budget Presentation
- 2:40 The Honorable Tony Petrucci, County Clerk  
FY2025-26 Budget Presentation
- 2:55 Board of Review & Equalization Applicant
- 3:10 Mark Barney, Vice Chair, Berkeley County Solid Waste Authority  
FY2025-26 Budget Presentation
- 3:40 Board of Review & Equalization Applicant

RECESS

The Berkeley County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission.