



SPECIAL MEETING AGENDA - AMENDED

Berkeley County Deputy Sheriff's Civil Service Commission

3/31/2025 5:00 PM | *Meeting called by:* President Buck

Location: *The Berkeley County Main Administration Building, County Commission Chambers, 2nd Floor
400 West Stephen Street
Martinsburg, WV 25401*

Commissioners & Recorder

Dale Buck, Esq., President | Stephen D. Dopson, Commissioner | James G. Moffitt, Commissioner | John H. Alderton, Deputy County Clerk/Administrative Assistant for BCDSCSC

Item

OPR

1. **Welcome – Call to Order**

President Buck

2. **Purpose of Special Meeting:**

President Buck

3. **Discussion Item(s):**

a. **Issue 2025–0008.** Request for Hearing Information
RE: Reason Hearing was Not Given in October of 2023 –
for Corporal Philip Butcher.

All Commissioners

b. **Issue 2025 – 0003.** Promotional Exam Request for Rank
of Sergeant due to Sergeant Heagy Demotion (Voluntary)
Request, which Created the Vacancy as of July 1, 2024.

Deputy County Clerk/
Administrative
Assistant

c. **Issue 2024 – 0029.** Request for New Open Hire Physical
Agility & Written Examination. **RE** December 14, 2024

All Commissioners
Deputy County Clerk/
Administrative
Assistant

4. **Possible Executive Session for Civil Service Commission
Personnel & Legal Matters.**

All Commissioners

5. **Motion for Recess or to Adjourn**

All Commissioners

***The Berkeley County Deputy Sheriff Civil Service Commission reserves the right to re-arrange
items on the Agenda as needed due to time constraints of the commission.
Possible Executive Session for Civil Service Commission Personnel & Legal Matters.***

NOTES: