



Berkeley County Roundhouse Authority

Regular Board Meeting Agenda

April 13th, 2021 – 6:00 PM

300 Foxcroft Ave. #201 - Martinsburg, WV 25401

<https://us02web.zoom.us/j/86114563541?pwd=VlISOHhvY1htVElOcmRlVjE1NUNVQT09>

Meeting ID: 861 1456 3541

Passcode: 180266

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1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Introduction of Guests/Special Presentations (if any)
5. Treasurer's Report (Discussion)
 - Chair's Report – -Home Show Wrap-Up - \$3,500 in electrical upgrades done to Frog & Switch building
 - Opportunity to request for additional funds from Berkeley County Council for Bridge & Machine Shop
 - Capito Earmark Funding Request due on April 20
 - CVB provided keys to give tours; website updated to reflect tour availability by advanced reservations (CVB request)
6. New Business
 - a) Approve/Deny proposal to change bylaws to reflect current meeting time, 2nd Wednesday of the month. Current bylaws provide for 2nd Tuesday of the month.
 - b) Approve/Deny Election of officers to the January meeting of the Roundhouse Authority. (Current elections are to be held in June, with new officers taking office July 1).
 - c) Discuss and Take Action as Necessary Regarding Amendment to Facility Rental Rates for 2022 Calendar Year to clarify after-hours facility use.
7. Old Business
 - a)
8. Reports of Directors & Roundhouse Foundation
 - a) Buildings & Grounds
 - b) Events & Visitor Services
 - c) Marketing & Tours
 - d) Artifacts & Historical Research

e) Roundhouse Foundation

10. Executive Session (real estate, legal or financial purposes If needed)

11. Adjournment