



Berkeley County Roundhouse Authority

Regular Board of Directors Meeting
Wednesday, May 11, 2021 – 6 p.m.
300 Foxcroft Ave., # 201 - Martinsburg, WV 25401

Agenda

- 1) Welcome/Introduction of Guests
- 2) Approval of Minutes
- 3) Treasurer's Report
- 4) Chairman's Report
 - Effort underway to obtain contractor proposal for electrical upgrade needed at Bridge & Machine Shop
- 5) New Business
 - a) Train Raid 2022 – Review/Discuss 2022 Event and Take Action as Necessary Regarding Plans for 2023 Event.
 - b) Approve/Deny proposal to change bylaws to reflect current meeting time, 2nd Wednesday of the month. Current bylaws provide for 2nd Tuesday of the month.
 - c) Approve/Deny Election of officers to the January meeting of the Roundhouse Authority. (*Current elections are to be held in June*)*
 - d) Approve/deny proposal to revise Event Deposit Policy in Event Contract.
- 6) Old Business
 - GRC Payment still outstanding
 - Opportunity to request for additional funds from Berkeley County Council for Bridge & Machine Shop
- 7) Committee Reports:
 - a) Foundation Report
 - b) Buildings & Grounds
 - Mike remains available for grounds-keeping services
 - c) Marketing, Tours & Visitor Services
 - CVB availability to provide tours is limited to weekdays
 - Need for Docents (any update)
 - Google Search Engine Results
 - d) Artifacts & Historical Research (As Needed)
- 8) Adjournment

Next Meeting: June 8, 2022 (Election of Officers)*