



Berkeley County Roundhouse Authority

Regular Board of Directors Meeting

Wednesday, June 8, 2021 – 6 p.m.

300 Foxcroft Ave., # 201 - Martinsburg, WV 25401

Zoom Meeting Information (At the Foot of Agenda)

Agenda

- 1) **Welcome/Introduction of Guests**
- 2) **Approval of Minutes**
- 3) **Treasurer's Report**
- 4) **Chair's Report**
 - a. Letter Submitted to Berkeley County Council for Funds for Alpha Associates to Update Plans for Concrete Floor, Steps/Elevator and Administer Project
 - b. Contract signed for Berkeley Arts Council – Arts Expo, October 8, 2022.
 - c. Bank Account Change
 - d. City Underpass Project: All Roundhouse Visitors, When Possible, Should Use City Train Station-Pedestrian Bridge to Access Grounds Due to Construction Conditions.
- 5) **New Business**
 - a) Approve/Deny Authorization for Purchase of Chairs and/or Tables
 - b) Approve/Deny Rate Sheet Modifications (Chair/Table Rental Rates, Photography, Buildings)
 - c) Discuss and Take Action as Necessary, to Mitigate Wildlife Encroachment (raccoons)
- 6) **Old Business**
 - a) GRC Payment still outstanding (update, if any)
 - b) Electrical contractor contacted about providing electrical upgrade at Bridge & Machine Shop (update, if any)
 - c) TAP grant agreements from WVDOH (update, if any)
- 7) **Reports (As Needed)**
 - a) Foundation Report
-Photo Donation
 - b) Buildings & Grounds
 - c) Marketing, Tours & Visitor Services
-Website Updates
 - d) Artifacts & Historical Research
-Boxcar Update
- 8) **Executive Session**
-Contractual/Legal Matters
- 9) **Adjournment**

NEXT MEETING: July 13, 2022

Zoom Meeting Information

<https://us02web.zoom.us/j/81003465899?pwd=Ynh5ZlZxTW1EcFlVK2lpSUYzd0dodz09>

Meeting ID: 810 0346 5899

Passcode: 745809

One tap mobile

+13017158592,,81003465899#,,,,*745809# US (Washington DC)

+16468769923,,81003465899#,,,,*745809# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 646 876 9923 US (New York)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 810 0346 5899

Passcode: 745809

Find your local number: <https://us02web.zoom.us/j/81003465899>

One tap mobile

+13017158592,,81003465899#,,,,*745809# US (Washington DC)

+16468769923,,81003465899#,,,,*745809# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 646 876 9923 US (New York)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 810 0346 5899

Passcode: 745809

Find your local number: <https://us02web.zoom.us/j/81003465899>