



Board of Directors Monthly Meeting
Development Authority Conference Room
300 Foxcroft Ave, Suite 201, Martinsburg, WV 25401
Join Zoom Meeting: <https://us02web.zoom.us/j/86962321313>
One tap mobile - Phone: 301-715-8592 Meeting ID: 869 6232 1313

AGENDA
Wednesday, June 11, 2025 | 9:30 a.m.

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Month Meeting Minutes
- V. Public Comments
- VI. President's Report
- VII. Finance/ Audit Committee Report
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive
 - B. Business Development
 1. Project Lopez Amendment
 2. Project Allstar
 3. Review and Approve of Proposal for Real Estate Services – Station Square
 - C. Marketing
 - D. Government Affairs and Infrastructure
- IX. Property Management
- X. Report of Chairperson of Ad-Hoc Nominating Committee
 - A. Election of FY 2025-2026 Slate of Officers
- XI. Report of Staff
 - A. Executive Director
 - B. Economic Development Coordinator
- XII. New Business
 - A. TAP Grant
 - B. Berkeley Water Easement - Project Carmel
- XIII. Other Business
- XIV. Executive Session
 - A. Discuss Personnel Matters (if necessary)
 - B. Discuss Pending Legal Matters with Counsel (if necessary)
 - C. Discuss Real Estate Matters Involving Competitive Bids, Property Transactions (if necessary)
- XV. Member Informational Reports and Announcements
- XVI. Adjournment

The BCDA reserves the right to change the order of the agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4.

Posted to the public on Wednesday, June 4, 2025

The mission of the Berkeley County Development Authority is to promote sustainable industrial and economic development and increased employment and tax base through the cooperative sharing of resources within the community.