

**BERKELEY COUNTY
PUBLIC SERVICE SEWER DISTRICT**

P.O. Box 944
Martinsburg, WV 25402
Phone: (304) 263-8566
Fax: (304) 267-7478

Board of Directors:

John C. Kunkle, Chairman
Gregory S. Rhoe, Treasurer
John E. Myers, Secretary



Curtis B. Keller
General Manager

**AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT
September 2, 2025
5:00 p.m.**

1. Open Meeting
 - A. Call to Order
 - B. Welcome
 - C. Roll Call
 - D. Approval of Agenda & Packet
 - E. Approval of Minutes for August 19, 2025
2. Citizen Participation
3. Project Updates
 - A. Woods Lagoon WWTP Upgrade Project
 1. Pay Request No. 19 – Discussion/Action
 2. Change Order No. 4 – Discussion/Action
 - B. Northwinds Package Plant Removal Project
 - C. Chopwood Pump Station Replacement Project
 - D. Ecolab Pretreatment Facility Compliance
 1. Pay Request No. # 11 – Discussion/Action
 - E. Spring Mills Pump Station Removal Project
4. Future CIP Projects
5. Management Reports
 - A. General Counsel
 - B. General Manager
6. Approval of Financials / Payroll for September 2, 2025
7. Executive Session
 - A. Contractual and Legal Matters
8. Adjournment