

**BERKELEY COUNTY FIRE SERVICE BOARD, INC**  
**400 WEST STEPHEN STREET, STE 101**  
**MARTINSBURG, WV 25401**  
**AGENDA**

September 11, 2025  
6:30 PM  
Dunn Building, 2<sup>nd</sup> Floor, Ste 205

- 1) Opening Prayer and Pledge of Allegiance
- 2) Call To Order
- 3) Approval of Agenda-Discussion/Action
- 4) Approval of Minutes for August 14, 2025
- 5) Todd Gerver-Opequon Furniture Fire Fees-Discussion/Action
- 6) Items from the Public and Good of the Order
- 7) Approval of Financial Reports-Discussion/Action
  - a) Cash Balance Summary
  - b) Fee Collections
  - c) Check Detail
- 8) Line Item Transfers-Discussion/Action
- 9) Chiefs Reports  
Maintenance, Financial Obligations-Discussion/Action
  - Fire Association-Pres Jesse Ruppenthal, Vice Pres Matthew Grimley – Discussion/Action
  - Company 20 South Berkeley VFD-Chief Matthew Grimley
  - Company 30 Hedgesville VFD-Chief Jason Collis
  - Company 40 Bedington VFD-Chief Tom Newcomb
  - Company 50 Back Creek Valley VFD-Chief Brian Dehaven
  - Company 60 Baker Heights VFD-Chief Timothy Potts
  - Berkeley County Fire-BC Fire Chief Martin Roberts
- 10) Chairman's Report-Discussion/Action
- 11) Possible Executive Session for Real Estate, Legal Matters, Personnel, Contracts and Leases
- 12) Adjournment

The Berkeley County Fire Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.