



# BERKELEY COUNTY COMMISSION AGENDA

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**400 WEST STEPHEN STREET, SUITE 205  
THURSDAY, SEPTEMBER 18, 2025, 9:30 A.M.**

9:30

Call to Order

Items from the Public

Approval of Agenda

Consent Agenda

1. Purchase Order
2. Internal Budget Revisions
3. Changes in Status
4. Approval of Minutes
5. Bond Reduction—Opal Meadows (Grading & Final)  
BCP File #2503-067 tied to BCP File #2311-367 (Final), and  
2407-0336 (Grading), LOC Number 364 (Bank of  
Charlestown)

Correction of Assessments Log, Apportionment of Assessment  
Applications, Deconsolidation Applications and Consolidation of  
Properties Applications – Assessor's Office

Board Meeting Reports  
Board and Commission Vacancies

10:00 Will Lorensen, Fiduciary Supervisor  
Estate Hearing – Estate of Dorothy L. McDaniel

10:05 Will Lorensen, Fiduciary Supervisor  
Estate Hearing – Estate of Jacqueline Clayton



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- 10:10 Will Lorensen, Fiduciary Supervisor  
Estate Hearing – Estate of Jay Boycan
- 10:15 Jo Elliot, Executive Director, Community Alternatives of Violence  
Proclamation Domestic Violence Awareness Month
- 10:25 Will Lorensen, Fiduciary Supervisor  
Estate Hearing-- Jesse Edward Schissler, III
- 10:35 BREAK
- 10:50 Chad Winebrenner, Deputy County Administrator  
Order Setting the Start Date for Collection of Impact Fees
- 11:00 Gary A. Wine, County Administrator  
State Budget Revision #02 Fund 001  
Water District Bond Waiver Request  
Bid Award Recommendation RFP Police Interceptors  
Bid Award Recommendation RFQ Real Estate and Auction Services  
Bid Award Recommendation RFP DRC Transportation Mini Van  
Request to Apply for WV Courthouse Facilities Improvement Grant  
Parks and Recreation Octoberfest Event (Poorhouse Farm)
- Items from the Public
- Possible Executive Session for County Commission Personnel, Real Estate Acquisition, Legal Matters and Economic Development
- RECESS



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The Berkeley County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission.