



Board Meeting Agenda

126 East Race Street

Martinsburg, WV 25401

Wednesday, October 29, 2025

1:00 PM

- **CALL TO ORDER**
- **PUBLIC COMMENT**
- **APPROVAL OF AUGUST BOARD MINUTES**
- **FINANCIAL REPORTS**
- **EXECUTIVE DIRECTOR'S REPORT**
- **EXECUTIVE ASSISTANT'S REPORT**
- **BOARD REPORTS**
 - ✚ Any item beneficial to the board meeting.
- **COMMITTEE REPORTS**
 - ✚ Grant Committee – Veterans Day Parade Support Grant presentation and discussion
- **OLD BUSINESS**
- **NEW BUSINESS**
 - ✚ Veterans Day Parade: approve or deny
- **POSSIBLE EXECUTIVE SESSION FOR CVB PERSONNEL OR LEGAL MATTERS (if needed)**
- **ADJOURNMENT**



Upcoming Dates

- **Next board meeting date: TBD -mandatory meeting January 29, 2026 for election of executive board**

****The Martinsburg-Berkeley County Convention and Visitors Bureau Board may rearrange agenda items due to time constraints from the public or Board members.****