



Berkeley County Roundhouse Authority

Regular Board of Directors Meeting
Wednesday, November 9, 2022 – 6:30 p.m.
300 Foxcroft Ave., # 201 - Martinsburg, WV 25401
Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Previous Minutes
- 4) Introductions
- 5) Treasurer's Report
 - a. PayPal
- 6) Chairman's Report
 - a. Monthly DOH-Alpha Associates meeting on Nov. 27, 2022
- 7) Old Business
 - a. Boxcar Restoration (update, if any)
 - b. Discuss and Take Action as Necessary Regarding Rental Rates for 2023, including definition of Nonprofit and Annual Rate Review.
 - c. Discuss and take additional action as necessary to revise additional terms of Rental Contract
- 8) New Business
 - a. Discuss, and Take Action as Necessary Regarding Fire Suppression-Related Alarm System Services and Payments Due
- 9) Committee Reports (As Needed):
 - a. Roundhouse Foundation – No meeting in November
 - b. Buildings & Grounds – Repair of storm-damaged door (update, if any)
 - c. Events –Bunker Hill Model Railroad Club held on Oct. 29, expected to return in April (group aspires to grow to two-day show); Home Show – March 23-26, 2023;
 - d. Tours & Marketing – CVB Tours report (if available. Large group (estimated 75 people) to visit Nov. 11, 2022; Haunt/Legends Tours – Events canceled Oct. 28 due to illness.
 - e. Artifacts & Historical Research
- 10) Adjournment
- 11) **Next Meeting: December 14, 2022 (Election of Officers for 2023)**