

Berkeley County Historic Landmarks Commission

420 South Raleigh St. Martinsburg, WV 25401

January 21st, 2025

Meeting Minutes

Call to Order: 4:00pm

Roll Call: Susan Crowell, David Michaels, Eddie Gochenour

Phone: Chris Cox

Absent: Cem Martin

Public: None

Reports:

Secretary Report: David Michaels moved to accept the report, seconded by Eddie Gochenour. Unanimous vote of, "aye."

Treasurer Report: David Michaels provided treasurer report which included an overall balance of \$6571.10. Banking changed over to Burke and Herbert Bank. Chris Cox moved to accept the report, seconded by Eddie Gochenour. Unanimous vote of, "aye."

Chair Report: None

Public Comment: None

Old Business:

- Budget Funding Request: Susan requested funding for property maintenance, computer/printer, architectural surveys, and GPR.
- Morgan Cabin: Needing additional fencing around potential graveyard site. Still need to update external electrical line to the cabin. Having dry-rot issues on one corner of the building, the committee is seeking permission to handle both. Alarm battery still needs to be replaced, Susan requested information on who was chosen to do the work for our records.

New Business:

- Boydville Bathroom: Mr. Man reached out to inform us that renovations would be done on the bathroom near the library, which is not on the preservation easement, but he did share the plans with us.
- BC Map 15 Historic Districts 2016. Map in the comprehensive plan needs to be updated to correct the districts.
 - o Jennifer Hushour 12, 23, 40
 - o Dave Miller 26
- National Register of Historic Places nomination for the Forest Hill School being worked on by a third party. Only one room schoolhouse left in the county with original layout and purpose. Arden District. Suggestion made for Susan to pass on, including checking the district nomination form.

Adjourn: David Michaels motioned to adjourn at 4:31pm, seconded by Eddie Gochenour. Unanimous vote of, "aye."

Next Meeting: February 25th, at 4:00pm