

Berkeley County Council Meeting
400 W. Stephen Street, Suite 205
Martinsburg, WV 25401

February 17, 2022
9:30 A.M.

Present:

Douglas E. Copenhaver, Jr., President

James P. Whitacre, Vice President

Dan Dulyea, Councilperson

James R. Barnhart, Councilperson

G. Edgar Gochenour, Councilperson

Alan J. Davis, County Administrator

Penny Shewell, Office Administrator

Also Present: Tracie McCormick, Procurement Coordinator; Anthony Delligatti, Legal Director; The Honorable Larry Hess, Assessor; April Hollern, Gants Coordinator; Will Lorensen, Fiduciary Supervisor; Randy Lilly, Director, Emergency Management

Re: Call to Order

President Copenhaver called the February 17, 2022 Berkeley County Council meeting to Order at 9:35 A.M.

Re: Items from the Public

There were no items from the public.

Re: Agenda

Vice President Whitacre made a motion to approve the Agenda for the February 17, 2022 Berkeley County Council meeting. Councilperson Dulyea seconded the motion. The motion carried unanimously.

Re: Consent Agenda

1. Purchase Order Log

Councilperson Barnhart questioned the invoice in the amount of \$21,000 for Crabtree for the Dunn Building renovations and how they were coming along. Alan Davis, County Administrator provided an update. Mr. Davis stated that the invoice for Thomas Summerville was for the completion of the rooftop project for the Senior Services building. Mr. Davis stated that the invoice for Capital Lighting was due to the power surge that hit the county buildings and so far had totaled over \$100,000 in damages and Anthony Delligatti, Legal Director was working with the insurance company and the Risk Pool on the claim.

2. Internal Budget Revisions

There were no internal budget revisions to be addressed.

3. Changes in Status

President Copenhaver stated that a new hire recommendation was received from Tim Czaja, Community Corrections Director for Erin Rivers as a Therapist II effective March 15, 2022 with an annual salary of \$56,196.

President Copenhaver stated that a new hire recommendation was received from Mike Laing, Chief Court Marshal for Donald Miner as a Deputy Court Marshal effective March 1, 2022 with an annual salary of \$33,928.

President Copenhaver stated that a new hire recommendation was received from Tim Czaja, Community Corrections Director for Casey Alexander as a Drug Screening Technician effective February 22, 2022 with an annual salary of \$34,619.

President Copenhaver stated that a new hire recommendation was received from Tim Czaja, Community Corrections Director for William Carpenter as a Recovery Technician effective March 1, 2022 with an annual salary of \$37,509.

President Copenhaver stated that change in status's were received from Mike Laing, Chief Court Marshal for Deputy Court Marshals for years of service effective March 1, 2022 for Adam Horman with a salary increase from \$33,928 to \$35,372 and David Scott Richmond from \$35,372 to \$37,494.

President Copenhaver stated that a letter of resignation was received from the DRC from Bruce Orr effective February 10, 2022.

President Copenhaver stated that a letter of resignation was received from the Sheriff's Department from Theodore Snyder effective February 14, 2022

4. Approval of Minutes

Councilperson Dulyea made a motion to approve the minutes for the February 1 and February 3, 2022 Berkeley County meetings. Councilperson Barnhart seconded the motion. The motion carried unanimously. President Copenhaver and Vice President Whitacre abstained due to absence.

5. Council Calendar

President Copenhaver reviewed the Council calendar for the month of February.

6. Board and Commission Calendar

President Copenhaver reviewed the Board and Commission calendar for the month of February.

A discussion was held regarding the Roundhouse members for the City of Martinsburg and the city will have members on the Roundhouse Authority, but the county will always appoint the members for the city.

Re: Consent Agenda Approval

Vice President Whitacre made a motion to approve the Consent Agenda for the February 17, 2022 Berkeley County Council meeting. Councilperson Gochenour seconded the motion. The motion carried unanimously.

Re: Correction of Assessment Log, Apportionment of Assessments, Deconsolidation and Consolidation of Properties Applications – Assessor’s Office

The Honorable Larry Hess, Assessor appeared before the Council and presented five (5) personal tax exonerations for reason of office error totaling \$831.96.

Councilperson Gochenour made a motion to approve the five (5) personal tax exonerations for reason of office error totaling \$831.96. Councilperson Barnhart seconded the motion. The motion carried unanimously.

Mr. Hess presented one (1) real estate exoneration for reason of office error totaling \$1,227.01.

Councilperson Dulyea made a motion to approve the one (1) real estate exoneration totaling \$1,227.01 for reason of office error. Vice President Whitacre seconded the motion. The motion carried unanimously.

Re: Board Meeting Reports

Councilperson Barnhart reported that he attended the annual Extension Service meeting where they reviewed the duties of each person and the movement of the Extension office to Baltimore Street.

Councilperson Dulyea reported that he had no meetings.

Vice President Whitacre reported that he had not meetings, but did attend the Chamber mixer.

Councilperson Gochenour reported that he attended the Parks & Recreation board meeting where they continue to work with Matthew Umstead on the 250th Anniversary of Berkeley County.

President Copenhaver reported that he attended the Development Authority Government Affairs meeting where they discussed broadband.

Re: Board and Commission Vacancies

President Copenhaver requested to have Tammy McDaniel scheduled for an interview as a candidate for the Ambulance Authority.

**Re: April Hollern, Grants Coordinator
Request to Apply for Highmark WV Foundation, Improve Substance Use Disorder Outcomes Grant**

April Hollern, Grants Coordinator appeared before the Council and reviewed the request to apply for the Highmark WV Foundation, Improve Substance Use Disorder Outcomes Grant. Mr. Davis stated that this was a zero match grant.

Councilperson Gochenour made a motion to approve the request to apply for the Highmark WV Foundation, Improve Substance Use Disorder Outcomes Grant. Vice President Whitacre seconded the motion. The motion carried unanimously.

**Re: Randy Lilly, Director, Emergency Management
Rachel Snavely, Executive Director, Region 9
2022 Berkeley & Morgan County Multi-Jurisdictional Hazard Mitigation Plan Resolution**

Rachel Snavely, Executive Director, Region 9 appeared before the Council and stated that they added three (3) new hazards to the plan for this year. Randy Lilly, Emergency Management appeared before the Council and stated that the City of Martinsburg has already adopted the plan and it is displayed on Region 9's website.

Councilperson Barnhart made a motion to adopt the 2022 Berkeley-Morgan County Multi-Jurisdictional Hazard Mitigation Plan Resolution. Councilperson Dulyea seconded the motion. The motion carried unanimously.

**Re: Will Lorensen, Fiduciary Supervisor
Estate Hearing – Estate of Tara Knight Ernspiker**

Will Lorensen, Fiduciary Supervisor appeared before the Council and reviewed the history of the estate of Tara Knight Ernspiker. Kathy Santa Barbara appeared before the Council representing Roger Leon Knight requesting to remove Administrator Rodney Bret Ruppenthal, requiring Mr. Ruppenthal to file an appraisal of the estate and to file an accounting of all funds received and disbursed and to appoint Roger Leon Knight as the Successor Administrator to the estate.

Rodney Brett Ruppenthal appeared before the Council and was sworn in by Penny Shewell, Office Administrator. Mr. Ruppenthal presented a letter to the Council and read that letter.

Vice President Whitacre made a motion requiring Rodney Brett Ruppenthal to file an appraisal of the estate and to file an account of all the funds received and disbursed within fifteen (15) calendar days from today. Councilperson Dulyea seconded the motion. The motion carried unanimously.

**Re: Anthony Delligatti, Legal Director
Easement to the Berkeley County Public Service Water District**

Anthony Delligatti, Legal Director appeared before the Council and reviewed the Easement to the Berkeley County Public Service Water District.

Vice President Whitacre made a motion to approve the Easement to the Berkeley County Public Service Water District and authorize the President to sign. Councilperson Gochenour seconded the motion. The motion carried unanimously.

**Re: Board and Commission Interview
David Michaels – Candidate – Historic Landmarks Commission**

David Michaels appeared before the Council and was interviewed as a candidate for the Historic Landmarks Commission.

**Re: Board and Commission Interview
Michele Atha – Candidate – BC Solid Waste Authority**

Michele Atha appeared before the Council and was interviewed as a candidate for the Solid Waste Authority.

**Re: Alan Davis, County Administrator
MOU 167 Airlift Wing
2022 IRS Mileage Rate
Amended 2022 Holiday Schedule**

Alan Davis, County Administrator reviewed the MOU for the 167 Airlift Wing. Anthony Delligatti, Legal Director wanted to review some of the language in the MOU. The Council tabled the item until next week.

Mr. Davis reviewed the 2022 IRS mileage rate stating that the rate would change to \$.58.5 effective January 1, 2022.

Councilperson Barnhart made a motion to adopt the 2022 IRS mileage rate. Vice President Whitacre seconded the motion. The motion carried unanimously.

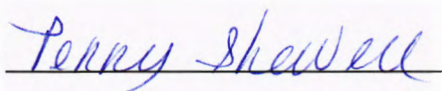
Mr. Davis reviewed the amended 2022 holiday schedule stating the Juneteenth would now be observed on Monday June 20th.

Councilperson Gochenour made a motion to adopt the amended 2022 holiday schedule. Vice President Whitacre seconded the motion. The motion carried unanimously.

Re: Recess

Councilperson Barnhart made a motion to Recess the February 17, 2022 Berkeley County Council meeting.

Submitted by:



Penny Shewell, Office Administrator

Berkeley County Council Meeting
Board of Review & Equalization
400 W. Stephen Street, Suite 205
Martinsburg, WV 25401

February 17, 2022
1:00 P.M.

Present:

Douglas E. Copenhaver, Jr., President

James P. Whitacre, Vice President

James R. Barnhart, Councilperson

G. Edgar Gochenour, Councilperson

Alan J. Davis, County Administrator

Penny Shewell, Office Administrator

Councilperson Dulyea was not present for the meeting.

Also Present: The Honorable Larry Hess, Assessor; Rhonda Loudan, Assessor's Office; John Streets, Assessor's Office; Curtis Trenary, Assessor's Office; Anthony Delligatti, Legal Director

Board of Review & Equalization – Session # 7

President Copenhaver called the February 17, 2022 Berkeley County Council meeting to Order Sitting as the Board of Review & Equalization at 1:00 P.M.

Curtis Trenary, Assessor's Office appeared before the Council and presented the following changes to the books:

Map & Parcel

04-21-144	Current Appraised Land	\$ 56,700	Current Appraised Building	\$ 71,800
	Current Assessed Land	\$ 34,020	Current Assessed Building	\$ 43,080
	Proposed Appraised Land	\$100,200	Proposed Appraised Building	\$229,100
	Proposed Assessed Land	\$ 60,120	Proposed Assessed Building	\$137,460

Map & Parcel

08-14-22	Current Appraised Land	\$25,800	Current Appraised Building	\$ 4,700
	Current Assessed Land	\$15,480	Current Assessed Building	\$ 2,820
	Proposed Appraised Land	\$18,200	Proposed Appraised Land	\$ 4,700
	Proposed Assessed Land	\$10,920	Proposed Assessed Land	\$ 2,820

Vice President Whitacre made a motion to approve the changes to the books. Councilperson Gochenour seconded the motion. The motion carried unanimously.

Map & Parcel

04-22-31.4	Proposed Land	\$51,960	Proposed Building	\$173,040
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Class 3 to 2

Vice President Whitacre made a motion to approve the Class change to the books. Councilperson Gochenour seconded the motion. The motion carried unanimously.

Kathy Sherman from the State Tax Department was phone conferenced in to present a change to the books for Quad Graphics. She proposed to make the value for 2022 the same as the value for 2021 for Quad Graphics of \$43,866.800.

Councilperson Barnhart made a motion to approve the change to the books by the State Tax Department. Vice President Whitacre seconded the motion. The motion carried unanimously.

Re: Adjourn

Councilperson Barnhart made a motion to Adjourn the Board of Review & Equalization *Sine Die*. Councilperson Gochenour seconded the motion. The motion carried unanimously.

Submitted by: Penny Shewell

Penny Shewell, Office Administrator