



BERKELEY COUNTY SOLID WASTE AUTHORITY
19 RECOVERY WAY
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Minutes of Regular Monthly Public Meeting

Wednesday, March 19, 2025

1) Call To Order:

The March 19, 2025 regular monthly meeting of the Berkeley County Solid Waste Authority (BCSWA) was called to order at 6:00 pm by Vice Chairman, Mark Barney at 19 Recovery Way Office, Martinsburg, WV.

2) Roll Call:

Board members in attendance: Michele Atha, Mark Barney, Lou Scavnicky, Matthew Grove (Zoom), and Clint Hogbin (Zoom).

Board members absent: None

Staff Present: Lynne Lashley, Althea Bayer

Visitors Present: Berkeley County Commissioner Jim Whitacre (Zoom), Chris Hogbin (Zoom).

3) Secretary Of State Meeting Notice:

Clint Hogbin stated that meeting notices must be posted on the Secretary of State website at least 5 days before the meeting. He has posted the entire schedule of meetings for the rest of the calendar year (2025).

4) Agenda Approval:

Michele Atha motioned to accept the agenda as posted. Seconded b: Lou Scavnicky
Vote: Unanimous approval. Motion passed.

5) Consideration of the Minutes of the Regular Meeting of February 19, 2025 :

Michele Atha motioned to accept the minutes of the regular meeting February 19, 2025.
Seconded by: Lou Scavnicky. Vote: Unanimous approval. Motion passed.

6) Reports:

A) Litter Control Program Report and Any Action Thereon:

Vice Chairman Mark Barney presented the roadside litter report for the month of February 2025. The monthly collection was 156 bags, 5 tires and 186 bulky items. The total bag count now stands at 14,100 bags and 2,011 bulky items.

Vice Chairman Mark Barney presented the stream cleanup report for February 2025. The report shows five (5) stream cleanup trips collecting 27 bags, 48 tires and 18 bulky items from 15 miles of streams.

The total collection for both litter control programs is now estimated 961,876 lbs., filling 390 containers and two tractor trailers with tires. He noted that Apple Valley has contributed \$25,008.78 in landfill fees since 2018.

Vice Chairman Mark Barney presented the litter control enforcement report as prepared by Lynne Lashley for the month of February. The report showed 3 complaints registered for the month, with 1 cleaned to date.

Lou Scavnicky stated there will be a Make It Shine event on April 5, 2025 going from Rt. 9 to Rt. 45.

Clint Hogbin commented on the popularity of the Eco Hero Litter Control ads. The ads were well received by the listening public, including board members.

B) Recycling Program and Resource Recovery Report And Any Action Thereon:

Vice Chairman Mark Barney stated that BurCell representatives toured the former Entsorga facility along with Clint Hogbin and Darren Gruendel. The outlook is positive for the permitting process and the project may have support from Representative Riley Moore's office.

Lou Scavnicky stated all the GVRC Office shed prep work has been completed with the help of Gary Sylvester. Potomac Edison will be out to hook up the electric meter sometime next week.

Lynne Lashley stated the ground water permit process is still being worked on with many questions directed to Patrick Burch of the WVDEP. Matthew Grove volunteered to help with the map that needs to be updated.

Clint Hogbin stated the Solid Waste Management Board grant is due on April 30, 2025. Lynne Lashley said the intention is to request funds for single stream transportation.

Lynne Lashley stated the NexTrex program has generated more revenue from plastic bags. This profit will be split 50% with the Rescue Mission who bales the bags.

Vice Chairman Mark Barney presented three bids for two (2) sets of skid steer tires to be funded by the Recycling Assistance Grant.

Rice Tire \$5,534.00

McCarthy Tire Service \$7,035.00

Tower Hill Tire Service \$7,082.50

Lou Scavnicky motioned to accept the Rice Tire bid with review of the WV-DEP REAP as necessary. Seconded by: Michele Gula Atha. Vote: Unanimous approval. Motion passed.

Vice Chairman Mark Barney presented a proposed CED agreement for the transportation of electronics. Clint Hogbin motioned to authorize the Vice Chairman to sign the CED Agreement for transportation with Apple Valley Waste of CED devices. Seconded by: Lou Scavnicky Vote: Unanimous approval. Motion passed.

C) Treasurer's Report: Consideration of the Monthly Budget Reports And Any Action Thereon:

Lynne Lashley stated the business CD renewal is due February 19, 2026.

Vice Chairman Mark Barney presented the March summary of accounts report as prepared by the Treasurer.

Vice Chairman Mark Barney presented the February Litter Control Account, General Account Budget Report and the Recycling Account Budget Reports.

Matthew Grove motioned to accept the various budget reports for the Litter Control, General and Recycling accounts as presented. Seconded by: Michele Atha. Vote: Unanimous approval. Motion passed.

D) Treasurer Report: Consideration of February Bills To Be Paid and Any Action Thereon:

GENERAL ACCOUNT UNPAID BILLS

Althea Bayer	\$75.66	Mileage Reimbursement
BCPSSD	\$26.00	Office Water
BCSWA	\$50,000.00	Transfer to Recycling
Lynne Lashley	\$111.06	Mileage Reimbursement
Potomac Edison	\$360.39	Office Electric
US Bank	\$876.30	Supplies
US Cellular	\$163.31	Phones, Plan

Total \$51,612.72

RECYCLING ACCOUNT UNPAID BILLS

Abshire Enterprises	\$485.00	Hedgesville Recycle Trailer/Repair
Amerit	\$220.00	Trailer Repair
BCPSSD	\$26.00	Water/SS
BCSWA	\$22,000.00	Transfer to Payroll
Bousum Trucking	\$645.84	Plastic Bag Transportation
James Dixon	\$17.50	Reimbursement/Fuel
Potomac Edison	\$10.00	GVRC
Potomac Edison	\$80.22	SBRC
R Customs	\$450.00	Site Prep/GVRC
Roach Energy	\$632.60	Fuel SBRC/GVRC
Stephens Truck Repair	\$1,426.11	Trailer Inspection & Repair
Lyle Tabb & Sons	\$200.00	Lumber, FW, YW
US Bank	\$342.76	Supplies for GVRC, SBRC, & SS
Valicor	\$228.72	Antifreeze Transportation

Total **\$26,764.75**

LITTER CONTROL UNPAID BILLS

Total **\$0.00**

WV-SWMB GRANT UNPAID BILLS

AVW	\$1,925.00	Single Stream Transportation
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Total **\$1,925.00**

CED GRANT UNPAID BILLS

AVW	\$550.00	Electronic Transportation
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Total **\$550.00**

Matthew Grove motioned to authorize the Treasurer to make payment of the March bills as discussed. Seconded by: Michele Atha. Vote: Unanimous approval. Motion passed.

7) Business Items:

A) Consideration of the Stream Cleanup Pickup Truck RFP and Any Action Thereon:

Vice Chairman Mark Barney stated two bids were received for the stream clean up pickup truck.

Legacy Brothers: \$60,495.00 Ford F-150 2025
Heffle Motors: \$31,695.00 1500 Ram 2022

No action was taken on the received bids.

Matthew Grove authorized Mark Barney and Michele Gula Atha to spend up to 20,000.00 on a used pickup as subject to a reissued RFP. Seconded by: Michele Gula Atha. Vote: Unanimous approval. Motion passed.

B) Consideration of the Legislative Subcommittee Update and Any Action Thereon:

Clint Hogbin reported there were currently 13 pages of bills in the legislature that relate to solid waste. He noted that none of the proposed bills were moving except the bill related to purchasing guidelines.

8) Other Business Items: None

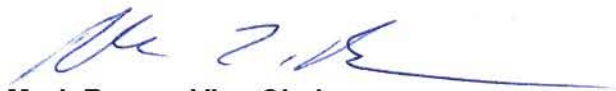
9) Public Comment:

Jim Whitacre commented that the county has a lobbyist in Charleston working for Berkeley County citizens. He noted that the lobbyist can assist with solid waste issues.

10) Adjournment:

Michele Atha motioned for adjournment at 7:57 pm. Seconded by: Lou Scavnick. Vote: Unanimous approval. Motion passed.

Respectfully submitted,



Mark Barney Vice Chairman



Michele Atha Secretary