



BERKELEY COUNTY SOLID WASTE AUTHORITY
19 RECOVERY WAY
MARTINSBURG, WEST VIRGINIA 25405
304-267-9370



office@berkeleycountyrecycling.com
www.berkeleycountyrecycling.com

Minutes of Regular Monthly Public Meeting

Wednesday, April 16, 2025

1) Call To Order:

The April 16, 2025 regular monthly meeting of the Berkeley County Solid Waste Authority (BCSWA) was called to order at 5:59 pm by Vice Chairman, Mark Barney at 19 Recovery Way Office, Martinsburg, WV.

2) Roll Call:

Board members in attendance: Michele Atha (Zoom), Mark Barney, Lou Scavnicky, and Clint Hogbin (Zoom).

Board members absent: Matthew Grove

Staff Present: Lynne Lashley, Althea Bayer

Visitors Present: Shawn Hogbin, Chris Hogbin (Zoom)

3) Secretary of State Meeting Notice

April 16, 2025 Notice posted on the Secretary of State website.

4) Meeting Notice/ Agenda Approval:

Clint Hogbin motioned to accept the agenda as posted. Seconded by Michele Atha.
Vote: Unanimous approval. Motion passed.

5) Consideration of the Minutes of the Regular Meeting of March 19, 2025 :

Lou Scavnicky motioned to accept the minutes of the regular meeting March 18, 2025.
Seconded by Michele Atha. Vote: Unanimous approval. Motion passed.

6) Reports:

A) Litter Control Program Report and Any Action Thereon:

The Vice Chairman presented the roadside litter report for the month of March 2025. The monthly collection was 353 bags, 10 tires and 160 bulky items. The total bag count now stands at 14,453 bags and 2,171 bulky items.

The Vice Chairman Mark Barney presented the stream cleanup report for March 2025. The report shows five (5) stream cleanup trips collecting 62 bags, 21 tires and 30 bulky items from 14 miles of streams.

The total collection for both litter control programs is now estimated 929,396 lbs., filling 376 containers and two tractor trailers with tires. He noted that Apple Valley has contributed \$24,164.29 in landfill fees since 2018.

The Vice Chairman Mark Barney presented the litter control enforcement report as prepared by Lynne Lashley for the month of March. The report showed 15 complaints registered for the month, with 11 cleaned to date.

Lou Scavnicky stated the stream clean up team, Cassidy and Sophia, were very helpful at the Make It Shine event on April 5, 2025 picking up from Rt. 9 to Rt. 45.

Clint Hogbin, Lynne Lashley, and Michele Atha (via telephone) met with Zachary Norris of the Berkeley County Stormwater District. Zach is a MS4 coordinator. The Berkeley County Public Service Stormwater District funds the BCSWA's Stream Cleanup program and Zach stated the board may be in a position to provide more funds for the stream cleanup program for FY27.

B) Recycling Program and Resource Recovery Report And Any Action Thereon:

Lou Scavnicky stated the shed is in place and electric is connected at the Grapevine Recycling Center. Lou stated that he is going to trim the branches impeding on the electric line and will build shelves for the shed/office.

Lynne Lashley stated Steve, the full-time recycling attendant at South Berkeley Recycling Center, has broken his foot and will be out on medical leave for several weeks. This has created a staffing shortage. Althea posted a help wanted ad on Facebook.

Mark Barney stated the County Risk Pool Insurance increased from 17,000 to 32,000. Clint is working to lower the increase with an email to Steve Rawlings of WV CoRP to determine why the evaluation was increased so dramatically by the appraiser.

Clint Hogbin stated that you can have better reach on Facebook by sharing posts to other local community pages.

Lynne Lashley stated she will get estimates for prepping and painting the sea container that suffered some damage as a result of the shed fire.

Mark Barney stated BurCell will be visiting our site again on April 29 and meeting with Apple Valley Waste the following day. Mark Barney and Clint Hogbin will try to attend the April 29 meeting. BurCell will need to file a siting plan modification application with the BCSWA to run a resource recovery program in the County.

C) Treasurer's Report: Consideration of the Monthly Budget Reports And Any Action Thereon:

Mark Barney stated the Performance Bond C.D. #5870615398 is up for renewal with Truist. Depending on the renewal interest rates, it may be best to let it rollover. Mark will contact the bank for information on interest rates.

Vice Chairman Mark Barney presented the March Litter Control Account, General Account Budget Report and the Recycling Account Budget Reports.

Michele Atha motioned to accept the various Budget Reports for the Litter Control, General and Recycling accounts as presented. Seconded by Lou Lou Scavnicky. Vote: Unanimous approval. Motion passed.

D) Treasurer Report: Consideration of March Bills To Be Paid and Any Action Thereon:

The Vice Chairman presented the unpaid bills for the following accounts:

GENERAL ACCOUNT UNPAID BILLS

BCPSSD	\$26.00	Office Water
BCSWA	\$50,000.00	Transfer to Recycling
Potomac Edison	\$142.34	Office Electric
US Bank	\$50.78	Supplies
US Cellular	\$203.27	Phones, Plan
Total	\$50,422.39	

RECYCLING ACCOUNT UNPAID BILLS

Abshire Enterprises	\$400.00	HedgesvilleRecyclTrailer/Repair
Amerit	\$770.00	Trailer Repair
BCPSSD	\$26.00	Water/SS
CWP	\$360.00	Transportation /Paper & Cardboard
Global Tech	\$364.95	Battery Transportation
JC Services	\$325.00	Gaylord Boxes
Potomac Edison	\$10.00	GVRC
Potomac Edison	\$41.15	SBRC
Lyle Tabb & Sons	\$1,325.00	Lumber, FW, YW
TQL	\$600.00	Electronics Transportation
US Bank	\$1,194.86	Supplies for GVRC, SBRC, & SS
Total	\$5,416.96	

LITTER CONTROL UNPAID BILLS

WVRC Media	\$10,000.00	Radio Ads
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Total	\$10,000.00	
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WV-SWMB GRANT UNPAID BILLS

AVW	\$1,925.00	Single Stream Transportation
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Total	\$1,925.00	
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CED GRANT UNPAID BILLS

AVW	\$550.00	Electronic Transportation
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Total	\$550.00	
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Clint Hogbin motioned to authorize the Treasurer to make payment of the March bills as amended. Seconded by: Lou Scavnicky. Vote: Unanimous approval. Motion passed.

7) Business Items:

A) Consideration of the Stream Cleanup Pickup Truck RFP and Any action thereon:

Shawn Hogbin stated that canoe racks for trucks with six foot beds are available. Mark Barney stated he would like to continue down the path of looking for a truck with Michele Atha until one is found.

B) Consideration of the Legislative Subcommittee Update and Any Action Thereon:

The legislative session ended April 12, 2025. Ten bills were being followed by the subcommittee and of these four passed. This session a new PCard rule was passed, powers and duties of the Ethic Commission were changed, competitive bidding has been raised to \$50,000.00, and a repeal of using recycled paper products was passed.

C) Consideration of the FY26 WV-SWMB Grant Application and Any Action Thereon:

This grant was written requesting two items: WV Educational Conference fees for one employee and one board member totaling \$900.00 and Single Stream transportation fees of \$19,100.00 for a total of \$20,000.00. Michele Atha authorized the Chairman to sign the FY26 SWMB Grant for submission. Second by Clint Hogbin. Unanimous approval. Motion passed.

8) Other Business Items:

Lynne Lashley and Althea Bayer will be attending a Solid Waste Management Board training in Bridgeport on May 6, 2025.

Michele stated the radio contest for litter control has ended with 12 submissions. Chris Hogbin suggested using the spinning wheel for prizes or on air with Wendy to determine the winners. It was decided to use the spinning wheel with the prize money going to 3 winners.

Clint Hogbin stated that all board members should consider going on air with Marsha Chwalik of WEPM.

9) Public Comment:

There was no public comment.

10) Adjournment:

Michele Atha motioned for adjournment at 7:35 pm. Seconded by Clint Hogbin. Vote: Unanimous approval. Motion passed.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mark Barney', with a stylized, flowing script.

Mark Barney Vice Chairman

A handwritten signature in blue ink, appearing to read 'Michele Atha', with a stylized, flowing script.

Michele Atha Secretary