



BERKELEY COUNTY SOLID WASTE AUTHORITY
19 RECOVERY WAY
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Minutes of Regular Monthly Public Meeting

Tuesday, May 27, 2025

1) Call To Order:

The May 27, 2025 regular monthly meeting of the Berkeley County Solid Waste Authority (BCSWA) was called to order at 6:00 pm by Vice Chairman, Mark Barney at 19 Recovery Way Office, Martinsburg, WV.

2) Roll Call:

Board members in attendance: Michele Atha (Zoom), Mark Barney, Lou Scavnicky, and Clint Hogbin.

Board members absent: Matthew Grove

Staff Present: Lynne Lashley, Althea Bayer

Visitors Present: Chris Hogbin

3) Secretary of State Meeting Notice:

Clint Hogbin stated that the May 2025 Notice was changed to May 27th more than 5 days ago and posted on the Secretary of State website.

4) Meeting Notice/ Agenda Approval:

Clint Hogbin motioned to accept the agenda as posted. Seconded by Lou Scavnicky. Vote: Unanimous approval. Motion passed.

5) Consideration of the Minutes of the Regular Meeting of April 16, 2025:

Clint Hogbin motioned to accept the minutes of the regular meeting April 16, 2025 as amended. Seconded by Michele Atha. Vote: Unanimous approval. Motion passed.

6) Reports:

A) Litter Control Program Report and Any Action Thereon:

The Vice Chairman presented the roadside litter report for the month of April 2025. The monthly collection was 408 bags, 7 tires and 140 bulky items. The total bag count now stands at 14,839 bags and 2,304 bulky items.

The Vice Chairman Mark Barney presented the stream cleanup report for April 2025. The report shows four (4) stream cleanup trips collecting 20 bags, 5 tires and 10 bulky items from 10 miles of streams.

The total collection for both litter control programs is now estimated 945,384 lbs., filling 384 containers and two tractor trailers with tires. He noted that Apple Valley has contributed \$24,579.98 in landfill fees since 2018.

The Vice Chairman Mark Barney presented the litter control enforcement report as prepared by Lynne Lashley for the month of April. The report showed 16 complaints registered for the month, with 14 cleaned to date.

Mark Barney stated the Rt 9 public access has a number of tires and bulky items. Lynne Lashley will ask the Stream Cleanup crew to access the situation.

An illicit discharge column has been added to the stream cleanup report as requested by Zachary Norris of the Berkeley County Stormwater District. Cassidy and Sophia have been given the link to the Stormwater report page to submit any illicit discharges should any be seen.

B) Recycling Program and Resource Recovery Report And Any Action Thereon:

Mark Barney stated BurCell visited the resource recovery site at an April 29 meeting with Kevin Graney and Jennifer Smith of the Berkeley County Development Authority. Clint Hogbin, Lynne Lashley, Chris Hogbin, Attorney General JB McCuskey and Mark Barney also was in attendance. Kevin Graney took a copy of the siting plan modification application with him to give to his attorneys. Mr. Graney had questions concerning the power, sewer capacity and ownership of the equipment.

The Home Show on March 29 & 30, 2025 was staffed by Lynne Lashley, Althea Bayer, and Michele Atha. The event was busy and they signed up 41 people to the email list and gave away 10 litter kits to litter pickup volunteers. Unfortunately, Susan Carroll, of the WV-DEP, car had broken down and was unable to attend.

The Earth Fest, was attended on May 3, 2025 in Shepherdstown and was staffed by Lynne Lashley and Michele Atha. Attendance was slow but lots of good contacts were made including the Shepherd University art department who would be interested in a fall collaboration.

The Community Day, May 3, 2025 Martinsburg Sheriff's Department, was staffed by Althea Bayer and Laura Bayer. Attendance was a steady flow and there was plenty of interest.

The Shred Event of May 10, 2025 at the Grapevine Road Recycling Center was staffed by Lynne Lashley. The 3-hour event collected 8,255 pounds from 108 cars.

The Operation Greenlid award presentation will be given at the Berkeley County Commission on May 22 at 10:20am by Mark Barney.

The Tire Event is scheduled for May 31, 2025 from 9-3 at SBRC.

The Bulky Event at the Grapevine Road Recycling Center is scheduled for June 14, 2025.

Lynne Lashley stated the 2-year inspection on the trailers will be good for two years although reportedly the law has changed back to one year.

Laura Bayer has replaced Raymond Washington and will be working two days per week.

WV CoRP insurance billing on the resource recovery facility needs to be negotiated. Mark Barney stated he will make the call.

C) Treasurer's Report: Consideration of the Monthly Budget Reports And Any Action Thereon:

Mark Barney stated the Performance Bond C.D. #5870615398 rolled over at 2.35% at Truist Bank.

Vice Chairman Mark Barney presented the April summary of account report as prepared by the Treasurer.

Vice Chairman Mark Barney presented the April Litter Control Account, General Account Budget Report and the Recycling Account Budget Reports.

Clint Hogbin motioned to accept the various Budget Reports for the Litter Control, General and Recycling accounts as presented. Seconded by Michele Atha. Vote: Unanimous approval. Motion passed.

D) Treasurer Report: Consideration of May Bills To Be Paid and Any Action Thereon:

The Vice Chairman presented the unpaid bills for the following accounts:

GENERAL ACCOUNT UNPAID BILLS

BCPSSD	\$26.00	Office Water
BCSWA	\$40.97	Transfer to Recyc Asst Grant (checks)
BCSWA	\$50,000.00	Transfer to Recycling Account
The Journal	\$22.64	Legal/Rolloffs

Potomac Edison	\$100.10	Office Electric
US Bank	\$223.83	Supplies
US Cellular	\$38.86	Phones, Plan
WV DEP	\$1,350.00	WVDEP Youth Environmental Camp
Total	\$51,802.40	

RECYCLING ACCOUNT UNPAID BILLS

Abshire Enterprises	\$800.00	Hville/Recycle Trailer/Repair
AC&T	\$51.00	SBRC
All-Shred	\$825.00	GVRC
Amerit	\$660.00	Trailer Repair
AVW	\$110.00	Glass Transportation
BCPSSD	\$26.00	Water/SS
BCSWA	\$15,000.00	Payroll
Miller Environmental	\$1,168.00	NPDES/GVRC
Operation Greenlid		
Saint Joseph School	\$600.00	First Place
South Middle School	\$400.00	Second Place
Potomac Edison	\$10.50	GVRC
Potomac Edison	\$31.21	SBRC
Robert's Welding	\$300.00	SBRC/Forks
Roach Energy	\$744.02	Fuel/GVRC & SBRC
Sign Here	\$435.00	SBRC & GVRC Sign Frames
Lyle Tabb & Sons	\$1,825.00	Lumber, FW, YW
TQL	\$600.00	Electronics Transportation
US Bank	\$630.35	Supplies for GVRC, SBRC, & SS
Valicor	\$76.07	Antifreeze Transportation/SBRC
Total	\$24,292.15	

LITTER CONTROL UNPAID BILLS

Cassidy Bayer	\$397.60	Mileage Reimbursement
Andrew Kees	\$100.00	Litter Control Contest Winner
Caroline Orr	\$100.00	Litter Control Contest Winner
Brian Litten	\$100.00	Litter Control Contest Winner
Rachel Risinger	\$100.00	Litter Control Contest Winner
Sarah Helman	\$100.00	Litter Control Contest Winner
Total	\$897.60	

WV-SWMB GRANT UNPAID BILLS

AVW	\$1,925.00	Single Stream Transportation
Total	\$1,925.00	

CED GRANT UNPAID BILLS

AVW	\$825.00	Electronic Transportation
Total	\$825.00	

RECYCLING ASSISTANCE GRANT UNPAID BILLS

Inwood Quarry	\$1,872.31	Gravel/GVRC & SBRC
Rice Tire	\$5,534.00	Skid Steer Tires
Total	\$7,406.31	

Clint Hogbin motioned to authorize the Treasurer to make payment of the May bills as presented. Seconded by Michele Atha. Vote: Unanimous approval. Motion passed.

E) Solid Waste Authority Training Report Update: WV-SWMB Training Report by Althea/ Lynne

Lynne Lashley and Althea Bayer attended the WV Solid Waste Management Board training for effective leadership on May 6 in Bridgeport, WV. Comprehensive and siting plans, grant management, internal controls and ethical standards were all part of the agenda.

While there, they met a new board member for the Jefferson County Solid Waste Authority, Erin Symbol. Many SWMB employees passed along well wishes for Clint.

7) Business Items:

Consideration of the Purchase of a Stream Cleanup Pickup Truck and Any action thereon:

- A)** Clint Hogbin made a motion to authorize Lou Scavnicky to purchase a 2001 Chevrolet Silverado 2500 for \$4,010.00. Second by Michele Atha. Vote: Unanimous approval. Motion passed.

B) Consideration of FY26 Litter Control Grant Application:

Michele Atha made a motion to authorize the Vice Chairman to sign the grant in preparation of electronic submission. Second by Lou Scavnicky. Vote: Unanimous approval. Motion passed.

C) Consideration of Authorization To Make Initial Repairs To The Stream Cleanup Pickup Truck and Any Action Thereon:

Lou Scavnicky stated the Silverado truck was going to need an oil change, rear brakes, and possibly other items depending on what a mechanic found.

Michele Atha made a motion to authorize a board member to have the truck inspected and repaired, not to exceed \$15,000.00. Second by Clint Hogbin. Vote: Unanimous approval. Motion passed.

D) Consideration Of Authorization To Purchase Up To Four 40 Cubic Yard Rolloff Containers And Any Action Thereon:

Lynne Lashley noted that three bids were received in response to the RFP for 4 forty-yard containers. They were:

1) Buck's: \$31,880.00; 2)Thompson Fabricating \$32,160.00; 3) Waste Quip \$32,906.94.

Clint Hogbin made a motion to accept the bid from Buck's for 4 forty-yard rollofs for \$31,880.00. Second by Lou Scavnicky. Vote: Unanimous approval. Motion passed.

8) Other Business Items:

Mark Barney stated he had signed and mailed the letter to renew his board membership.

Lou Scavnicky stated that he will out of town for the month of July.

9) Public Comment: There was no public comment.

10) Adjournment:

Michele Atha motioned for adjournment at 7:41 pm. Seconded by Mark Barney.
Vote: Unanimous approval. Motion passed.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mark Barney', with a long horizontal flourish extending to the right.

Mark Barney Vice Chairman

A handwritten signature in blue ink, appearing to read 'Michele Atha', with a long horizontal flourish extending to the right.

Michele Atha Secretary