



BERKELEY COUNTY PLANNING COMMISSION

400 West Stephen Street - Suite 203, Martinsburg, WV 25401-3838

Telephone: 304/264-1963, Fax: 304/262-3127

Web Page: www.berkeleywv.org

APPLICATION FOR SUBMITTAL OF AS-BUILTS

Project: _____ Section/Phase: ____ / ____ File #: _____ - _____
 Circle Type of Development: *Residential / Com Site ~ Com Sub. / Industrial*

Developer/Applicant: _____ Engineer/Surveyor: _____

Address: _____ Address: _____

Email: _____ Email: _____

Telephone: _____ Telephone: _____

District, Map and Parcel #: _____

As-Built Street(s): _____

As-built Street Stations: _____

Stormwater Management & MS4 structure/facilities _____
 (e.g. SWM Baisn-1)

Water/Sewer Source Letters of Substantial Completion Attached: **W~ Y-N / S~ Y-N**
Lots served _____

***Please provide check made payable to:**
Berkeley County Council -Engineering Review Fee \$300.00

If a bond release or a bond reduction is being requested- a REQUEST FOR BOND REDUCTION/RELEASE APPLICATION IS REQUIRED TO BE SUBMITTED IN ADDITION TO THIS APPLICATION

Plan Submittal Package:

Item	NA	Included	Staff Verification
As-Built Checklist			
SWM Report w/ revisions			
Copy of SWM Plans ~ Copy grading and/or plan & profiles			
Bond Reduction/Release Application (as applicable) Separate form attached			
SWM & Compaction Certification			
Surveyor's Monumentation (property corners) Certification			
Engineering Review Fee			

Signature: _____ Date: _____
 Print _____